



FAMILY FEES

WHAT IS A FAMILY FEE?

Families, at times, will have to contribute a small portion of their income toward their child care services. The adjusted monthly family income and the family size are considered to determine if a family will need to pay these fees. The sliding fee schedule used to determine a family fee is prepared and issued by the State of California, Child Development Division. Parents who are required to pay family fees will be notified through a Notice of Action by PACEAPP.

COLLECTING FAMILY FEES

Family Fees shall be collected in advance (within the first 5 days of the month) of providing services. The fee shall be assessed and collected based on the child who is enrolled for the longest period. Providers collect family fees from the parent for each day that the provider receives payment from PACEAPP. For licensed providers, this includes their 10 designated non-operational days, sick days and best interest days.

Exempts from license child care providers (relatives and non-relative providers) are not paid for holidays, and sick days. Therefore, the family fee should be collected for each day care is given. PACEAPP will only reimburse for days that the child receives care.

Parents who are assessed family fees have part-time and full-time fees. If a child *attends 6 hours or more per day, or 30 hours or more per week*, the full-time rate shall be assessed. *Any hours less than 30 per week or 6 hours per day* shall be assessed the part-time rate.

Pre-numbered receipts for family fees must accompany the monthly attendance report. Providers must deduct family fees from the total monthly tuition. Failure to submit receipts for family fees will delay reimbursements to child care providers.

PAST DUE FAMILY FEES

Child care services will be terminated for failing to pay family fees. Families will be granted an opportunity to make arrangements with their providers to pay past-due family fees. Services will not be reactivated until family fees are paid.

CO-PAYMENTS

A co-payment is another type of charge that a parent in PACEAPP might pay. The State of California sets maximum costs for child care that can be covered by PACEAPP. If the provider's child care rate exceeds the maximum rate allowed by the State, the parent must pay the difference to the child care provider. Parents shall be informed at the time of enrollment or recertification if they will need to pay co-payment.

Example:

The Browns choose Kids Play Land as their child care provider for their infant son, Billy. Kids Play Land's monthly tuition rate is \$600. The State's maximum market rate ceiling is \$550 per month; therefore, PACEAPP would pay \$550/month to Kids Play Land and the Browns would have a monthly co-payment of \$50/month, which they would pay directly to Kids Play Land.